

**APPLICATION FOR REGISTRATION, RE-REGISTRATION OR APPROVAL OF FACTORY BUILDINGS AND SITES, EXTENSION TO FACTORY BUILDINGS, THE CONVERSION OF OTHER BUILDINGS INTO FACTORY BUILDINGS OR THE RENEWAL OF THE CERTIFICATE OF REGISTRATION OF A FACTORY**

Particulars of the factory to be registered

<p>1. Name and address of Factory</p> <p>Telephone No./Nos. : <span style="float: right;">Fax :</span></p> <p>E-mail :</p>						
<p>2. Name and address of the owner/occupier :</p> <p>Business Registration Certificate No./Company Reg. No. &amp; Date :</p> <p>Telephone Nos. : <span style="float: right;">Fax :</span></p> <p>E-mail:</p>						
<p>3. Location of Factory :</p> <p>Parliamentary electorate :</p> <p>Administrative District :</p> <p>Local authority area :</p> <p>Divisional Secretary area/Grama Seva Niladhari Division :</p> <p>Police Division :</p>						
<p>4. Whether the application is for registration or re-registration or approval of factory buildings and sites, the approval of extension to factory buildings or the approval of the conversion of other buildings into factory buildings or the renewal of the Certificate of registration of a factory.</p> <p>5. Details of Documents submitted</p> <table><tr><td>(i) Site plan</td><td>(iv) Sketch showing access roads to the Factory</td></tr><tr><td>(ii) Building plan</td><td>(v) Documents related to ownership or lease agreement</td></tr><tr><td>(iii) Production layout plan</td><td>(vi) Any other Documents</td></tr></table>	(i) Site plan	(iv) Sketch showing access roads to the Factory	(ii) Building plan	(v) Documents related to ownership or lease agreement	(iii) Production layout plan	(vi) Any other Documents
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(ii) Building plan	(v) Documents related to ownership or lease agreement					
(iii) Production layout plan	(vi) Any other Documents					
<p>6. Nature of work done in Factory :</p> <p>Be supported by process chart indicating raw material, products and nature of work.</p>						

7. Details of plants installed or to be installed :	
8. Type of power used in factory : (e. g. steam, fuel-oil, gas, water or electricity)	
Total power used (H.P. or K.W.)	
9. Maximum No. of persons : employed or intended to be employed in factory	Males : Females : Young Persons : (14 to 18 yrs of age)
10. Working hours of the Factory (whether on shift basis)	
11. Date of commencement/intended date of commencement of work in Factory :	

Signature of owner/occupier and  
seal

Date :.....