

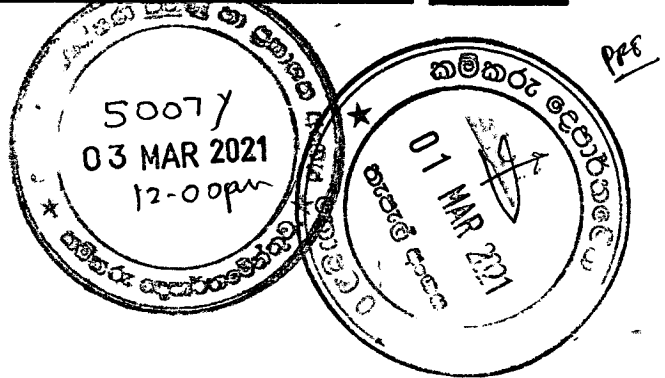
Miloda - Academy of Financial Studies
The Training Arm of the Ministry of Finance.



AFS

24 February 2021

The Commissioner General of Labour
Department of Labour
Labour Secretariat
No. 41, Kirula Road
Narahenpita
Colombo 05



Dear Sir/Madam

Online Workshop on Power of Positive Thinking

Miloda Academy of Financial Studies (AFS), being the training arm of the Ministry of Finance, is pleased to call applications from officers in the public and private sectors for the **Online Workshop on Power of Positive Thinking** which is scheduled to be conducted on **16, 17 & 18 March 2021**. The details of the programme are as follows.

Content

- Staying Positive - importance of positive thinking
- The power of realistic, practical optimism
- Positive Thinking at work
- Overcoming negative thoughts
- Fear of Failure
- Flexibility: making the most of your tool
- Using self-affirmations to create a positive mind set
- Inspiration - Ultimate result

Psharn
Circulars
gff

Duration

03 Days (From 9.00 am to 4.00pm)

Medium

English & Sinhala

Delivery Method

Online Lectures via Zoom software

Target Group

Management Assistants, Development Officers and similar grades in the public sector, semi - governmental organizations, provincial councils & local authorities.

Course Fee

Rs. 5000/- (Course fee should be paid before the commencement date)

Closing Date of Applications

15 March 2021

Your nominations/ applications can be sent to:

Our Website - http://afs.gov.lk/online_registration

Email - info@afs.gov.lk

For further information, if any, please contact Ms. Hiranya Fernando, Programme Coordinator on 076 3164784.


Thank you

Yours faithfully



Kanchana De Silva
For Senior Assistant Registrar

Leadership and Organizational Management



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public & private sector

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Rs. 13,000/-


HOTLINE
Ms. Thanuja - 076- 135 9776
Ms. Hiranya - 076- 316 4784



Learning Outcomes

- ✦ Develop sound knowledge on planning, managing and executing an event.
- ✦ Coordinate with stake holders and prepare contingency plans where necessary.
- ✦ Gain practical experience in working with teams and handle challenges.
- ✦ Pursue careers in event industry and perform effectively

Miloda Academy of Financial Studies
Bristol Street (Razeek Fareed Mw)
Colombo 01, Sri Lanka
Telephone: +94 (0) 112 176300
Fax: +94 (0) 112 336439
Email: info@afs.gov.lk



MILODA
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Personality Grooming & Confidence Building

Online Seminar
Zoom

Duration: One Day
Medium: Sinhala & English
Course Fee: Rs. 2,000/-

More Information
Ms. Thanuja - 076 135 9776
Ms. Hiranya - 076 316 4784



Apply Now:
http://afs.gov.lk/online_registration

Programme Outcome

- Identify their personality weaknesses and find ways to correct them
- Build confidence, improve on hygiene, and identify proper dress code
- Develop etiquette for office and personal situations

No. 03, Times of Ceylon, Building, Bristol Street, Colombo 01
Office: 011 2176300 | Fax: 011 2336439 | Email: info@afs.gov.lk
Website: www.afs.gov.lk

Leadership and Organizational Management



Academy of Financial Studies

Miloda

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Tools & Techniques

Outline

- Introduction to decision making process.
- Importance of considering different aspects of an issue.
- Importance of getting the involvement of all stakeholders
- Decision making tools for identifying problems and creating solutions
- Cascade effect of a decision
- Decision evaluation and learning for future

ONLINE

Stay Home!
Stay Safe!
Study Online!

Miloda Academy of Financial Studies
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Fax : +94 112336439
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Ms. Thanuja - 076- 135 9776
Ms. Hiranya - 076- 316 4784



An ISO 9001:2015 Certified Training Institute

POWER OF

POSITIVE THINKING

REGISTRATION

http://ats.gov.lk/online_registration

ABOUT PROGRAMME

- Duration - 03 Days
- Course Fee - Rs. 3,000/-
- Medium - Sinhala & English
- Valid certificate will be issued
- Application open for interested private/ public employees

LEARNING OUTCOME

- Get rid of negative thought patterns
- Develop positive thinking skills
- Discover one's self and personality

Positive Thinking

is Good for Your Brain

CONTACT US
Ms. Thanuja - 076 135 9776
Ms. Hiranya - 076 316 4784

To know more, visit us
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